Dear Parents

Welcome back to the 2016 school year. Please find in this envelope a selection of documents to keep you informed of our activities. Some of these forms will need to be returned to the school.

Please find enclosed:

- P&C Information
- Bell times (information only)
- Fee schedule (information only at this point)
- Medical Information 2016 (these do need to be completed and returned to the front office)
- Permission to Publish and disclose information (this does need to be completed and returned to the front office)
- Local area excursion permission note (this does need to be completed and returned to the front office)
- Invitation to Meet and Greet Year 7&8 (Please RSVP by Wednesday 3 February by calling the front office or returning the slip to the front office)
- Swimming Carnival permission note (this does need to be completed and returned to the front office)

Nerida Mosely
Principal
Braidwood Central School Parents and Citizens Association

Welcome to the 2016 school year! The BCS P&C offers parents and carers the opportunity to strengthen the links between the school and wider community. We recognise every child as important and as their parents/carers, we are their best advocates. The P&C provides opportunities for parents and carers to meet and discuss important issues, promotes the interests of the school, runs the canteen and carries out fund-raising activities to assist with resources and equipment. Volunteers are always needed for a range of activities, including catering, street stalls and raffles, helping out with school events, working bees and working in the P&C canteen and uniform shop – the more volunteers we have, the more money we raise, and the more we can do to help the school!

P&C Meetings are held in the School Library at 7pm on the Wednesday of Week 3 and Week 8 each term. Everyone is welcome. Our first meeting for 2016 will be on Wed 10 February and our AGM will be held on Wednesday 9 March. If you have any questions about the school or the P&C, or would just like to talk to another parent, please come along.

Bidda Jones
bidda@sharewater.net
0422 542175
### Braidwood Central School

#### Bell Times 2016

<table>
<thead>
<tr>
<th>Time</th>
<th>K - 6</th>
<th>Time</th>
<th>7 - 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00</td>
<td>Assembly</td>
<td>08:45</td>
<td>Assembly</td>
</tr>
<tr>
<td>10:00</td>
<td>Assembly, Period 1</td>
<td>09:40</td>
<td>Period 1</td>
</tr>
<tr>
<td>10:00</td>
<td>Period 2</td>
<td>10:32</td>
<td></td>
</tr>
<tr>
<td>10:50</td>
<td>(10:32 – 10:50)</td>
<td>10:32</td>
<td>YA Mon, Thur</td>
</tr>
<tr>
<td></td>
<td>PBL Mon, Thur</td>
<td></td>
<td>Reading Tue, Wed, Fri</td>
</tr>
<tr>
<td>10:50</td>
<td>Recess (20 min)</td>
<td>10:50</td>
<td>Recess (20 min)</td>
</tr>
<tr>
<td>11:10</td>
<td>11:10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:10</td>
<td>Period 3</td>
<td>11:10</td>
<td>Period 3</td>
</tr>
<tr>
<td>12:02</td>
<td>12:02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:02</td>
<td>Period 4</td>
<td>12:02</td>
<td>Period 4</td>
</tr>
<tr>
<td>12:54</td>
<td>Lunch (eat in class from 12.40pm)</td>
<td>12:54</td>
<td>Lunch (2 x 18 min duties)</td>
</tr>
<tr>
<td>12:54</td>
<td>12:54</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13:30</td>
<td>Lunch (2 x 18 min duties)</td>
<td>13:30</td>
<td></td>
</tr>
<tr>
<td>13:30</td>
<td>13:30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14:22</td>
<td>Period 5</td>
<td>14:22</td>
<td>Period 5</td>
</tr>
<tr>
<td>14:22</td>
<td>14:22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15:10</td>
<td>Period 6</td>
<td>15:14</td>
<td>Period 6</td>
</tr>
</tbody>
</table>

**NB:** K-6 students should be at school at 8.50am
Dear Parents/Caregivers

Please find a copy of the fees schedule for 2016 on the back of this page.

The voluntary contribution is an annual amount, as are the elective subject contributions which are dependent on the subjects your child chooses in secondary school.

Many parents pay their fees and we are encouraging the payment of outstanding fees as soon as possible. We are also very happy to receive payments in instalments. Statements will be sent out in a few weeks. Statements will be sent out twice each term. The amounts on your statement are a combination of compulsory subject contributions, voluntary general contributions and balances remaining on major excursions. They are a very good tool for helping to plan payments for these expenses. The General Contribution is a voluntary fee, but it is a vital component of school funding. Funds raised through voluntary contributions allow our school to offer the ‘extras’ which assist and enrich our children’s education. Money raised in this way is used entirely to expand educational programs and provide more resources for student use. While we all believe that public education should be fully funded by the government, the practicality is that that doesn’t and isn’t going to happen. We each have a responsibility for the education and wellbeing of our own children.

If all families paid their general contribution (just over $1 per school week for primary students and just over $2 per school week for secondary students) there would be sufficient funds created to meet the heavy demands of our computer replacement program.

We thank you for helping us to help your children.

Yours sincerely

[Signature]

Ms Nerida Mosely
Principal
Braidwood Central School – Schedule of Voluntary Contributions - 2016

- General School Contributions are payable by all students.

- Elective Subject Contributions may be paid by instalments during the year. Please note students cover the cost of their projects/jobs or bring in their ingredients.

- Student Assistance is available for elective subject contributions in Years 7-12. If you require assistance please contact the school and discuss with Mrs Vicki Greening (SAM).

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>Year</th>
</tr>
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<tbody>
<tr>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General School Contribution</th>
<th>Amount</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kinder – Year 6</td>
<td>45.00</td>
<td></td>
</tr>
<tr>
<td>Year 7</td>
<td>95.00</td>
<td></td>
</tr>
<tr>
<td>Year 8</td>
<td>95.00</td>
<td></td>
</tr>
<tr>
<td>Year 9</td>
<td>95.00</td>
<td></td>
</tr>
<tr>
<td>Year 10</td>
<td>95.00</td>
<td></td>
</tr>
<tr>
<td>Year 11</td>
<td>95.00</td>
<td></td>
</tr>
<tr>
<td>Year 12</td>
<td>95.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Elective Subject Contribution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years 7-8 Design &amp; Tech</td>
<td>30.00</td>
</tr>
<tr>
<td>Year 8 Visual Arts</td>
<td>30.00</td>
</tr>
<tr>
<td>Years 9-12 Food Tech</td>
<td>50.00</td>
</tr>
<tr>
<td>Year 9-12 Visual Arts</td>
<td>50.00</td>
</tr>
<tr>
<td>Year 9-12 Ind Tech-Timber</td>
<td>50.00</td>
</tr>
<tr>
<td>Year 9-12 Agriculture</td>
<td>50.00</td>
</tr>
<tr>
<td>Year 9&amp;10 Photo/Digital Media</td>
<td>50.00</td>
</tr>
<tr>
<td>Year 9&amp;10 Ind Tech-Metal</td>
<td>50.00</td>
</tr>
<tr>
<td>Hospitality 11/12</td>
<td>50.00</td>
</tr>
<tr>
<td>Primary Industries 11/12</td>
<td>50.00</td>
</tr>
<tr>
<td>Construction 11/12</td>
<td>50.00</td>
</tr>
</tbody>
</table>

Total Cost for Student Contributions $
Braidwood Central School Consent and Medical Information 2016

Student Surname: ___________________________ Given Names: ___________________________

Parent/Guardian name in full: _______________________________________________________

_________________________________________ Postcode: __________

Address: ___________________________________________ Home Phone: __________

Mobile Phone: ___________________________ Work Phone: _________________________

Age: _______ DOB: ___________ Gender: _______________________

Emergency Contact: Full Name: ___________________________ Phone: ____________________

Medical Information

Please answer the following questions

1. Is your child in good health
   Yes / No
2. Does your child suffer from any chronic illness or disability
   Yes / No
   If yes, what nature ___________________________
3. Has your child suffered from any acute illness during the past four weeks
   Yes / No
   If yes, state the nature of the illness ___________________________
4. Is your child taking any mixture, tablets or any other form of medicine at present?
   Yes / No
   If yes, and the medication has been prescribed by a doctor, please write full instructions
   and clearly label medication with child’s name, dosage and dosage times. ___________________________

5. Does your child suffer from (please circle)
   a) ANAPHYLAXIS
   b) Asthma OR any allergic conditions?
   c) Skin conditions?
   d) Diabetes
   e) Epilepsy, fits/blackouts
   f) Adverse reaction to drugs (medications)
      If yes, give details ___________________________________________

6. Does your child wet the bed?
   Yes / No
   If yes, how often? ___________________________________________
7. Has your child had the Combined Diphtheria Tetanus Toxoid booster injection?  
   Yes / No
   If yes, what year? __________________________

8. Are there any foods that your child cannot consume for medical or other reasons? __________________________
   __________________________
   __________________________
   __________________________

9. Are there any activities that your child cannot participate in? __________________________
   __________________________
   __________________________
   __________________________

Medicare No: ____________________________  No on Card: ____________

Private Health Insurance Fund and Policy Number: ____________________________

Does your private health insurance include ambulance cover?  
   Yes / No

Family Doctor: ____________________________  Phone Number: ____________
Address: ____________________________

Signed: ____________________________  Date: ____________________________

(Parent/Caregiver)
Privacy notice
Note: A Privacy notice must appear on all forms issued by the Department used for collecting personal information. A sample Privacy advice notice is below for use with consent forms. A Privacy notice will also need to be included on any electronic personal information data collection system.


Privacy - advice
The information provided on [....date............................] by [....name..........................................................] is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about [....student name..........................................................] who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with [....Braidwood Central School....].

It will be used by officers of the NSW Department of Education to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child cannot participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.
Dear Parent/ Caregiver,

I am seeking your permission to allow the school/Department of Education to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child’s name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child’s information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs and wikis
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department’s websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Please complete the permission slip and return to the school by Friday 5 February.

Yours sincerely

Nerida Mosely
Principal

Permission to Publish
I have read this permission to publish and: (please tick appropriate box)

[ ] I give permission
[ ] I do not give permission

to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child’s name: ..............................................................................................................

Parent/carer/caregiver’s name: .................................................................................

Parent/carer/caregiver signature: ................................................................................

Date: .....................
LOCAL AREA EXCURSION – KINDERGARTEN – YEAR 12

Dear Parent/Caregiver

During the year there may be occasions when your child will be invited to leave the school grounds during school hours. This could involve the rec ground, park or any other venue in the wider local community. Naturally you would be advised at the time by note, of the specific details of any planned excursion.

The permission note below covers the occasions when there is a last minute rush to obtain permission for all participants and it becomes a major issue with students often missing out. This will cover your student/s for the year.

Students would be required to wear full school uniform, unless otherwise advised and of course students would **ALWAYS** be fully supervised by teaching staff and possibly admin staff or parent helpers.

Please sign the note below and return to the Front Office.

Yours Sincerely

Ms Nerida Mosely
Principal

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PERMISSION NOTE

LOCAL AREA EXCURSION – KINDERGARTEN – YEAR 12

I give ________________________________ Class __________________ permission to leave the school grounds to participate in local area excursions during 2016. I understand students will be fully supervised at all times. Transport for these local venues will be by school bus or students will walk to the destination.

Signed: __________________________________ Date: _______________________

(Parent/Caregiver)